

Great Forest Park Balloon Glow and/or Race ACTIVITY VENDOR FORM

Event Date and Hours of Vendor Operation

Friday, September 19, 2025 4:30 p.m. – 10:00 p.m.

Saturday, September 20, 2025 12:00 p.m. – 6:00 p.m.

Vendors are required to be present during all hours of operation.

Vendor Lease Fees (2 days)

Space will range as follows: 10 x 10

Vendors will provide their own signage. **\$300.00 Flat Fee for Friday, September 19 (glow only) or Friday, September 19 & Saturday, September 20, 2025 (glow and race).**

PLEASE MAKE CHECK PAYABLE TO “ARCIS GOLF”.

Parking

One parking space permit per vendor will be provided. Vendor parking permits will be sent with confirmation materials. Parking for non-food truck vehicles will be on Union Drive. You will need to be in place by 4 pm on Friday, September 19 and 12:00 pm, on Saturday, September 20.

Sales

This is a **cash sale event**. All profits are yours to keep.

We ask that you price reasonably this is intended to be a family event.

Trash

At the end of the event please drop your trash in the roll offs positioned along Union Drive on the way to Faulkner.

Terms of Lease and Application Information

Please review carefully the terms of the Vendor Lease Agreement. Provide the information requested on the final page, and **return pages 2 & 3 by August 1, 2025**. Your complete information on security, arrival, unloading and set-up procedures, certificate of insurance requirements, parking passes, etc. will be sent to you around Labor Day weekend.

**Lights by night - you will need to provide lighting for the Balloon Glow for your area.
No electric is provided.**

Water is provided – if you are going to need water - please let me know so that we can make arrangements.

NOTE: This contract is for a 1 day event, Glow only or 2 day event, Glow & Race.

The vendor fees include 1 day or both days, depending on your selection. The balance is to be paid by Friday, August 29, 2025. Final payment made by money order, cashier check, or cash must be submitted by Friday, August 29, 2025. Personal/Business checks MUST be received NO LATER than Friday, August 29, 2025.

**Vendor Agreement for the Great Forest Park Balloon Glow and/or Race
September 19-20, 2025**

This Lease Agreement is made and entered into this _____ day of _____ 2025, by and between ARCIS Golf (the Lessor), and _____ (the Lessee).

Witnesseth

1. The terms of this Lease shall be for a two day period beginning, September 19, 2025 and ending, September 20, 2025, during the following hours: 4:30 p.m. to 10:00 p.m. and 12:00 p.m. to 6:00 p.m., respectively. Lessee shall continuously keep the booth open for business during these hours.
2. The booth space shall be used solely for the purpose of selling the items listed on the final page of this agreement and are subject to approval by The Great Forest Park Balloon Race. Lessee will prepare and sell all such products in accordance with all applicable health and other laws.
3. This Lease is not assignable by Lessee, nor shall the premises be sublet without the prior written consent of Lessor.
4. The Lessee, its agents, and employees are responsible for any destruction to the Park caused by the Lessee or its employees. Lessee shall assume all risk of inclement weather, heat, storms, floods, high winds, riots, strikes, and other like factors, which are beyond the control of either party hereto and the occurrence of such circumstances shall not affect the enforceability of this Lease.
5. All of Lessee's equipment, appliances and manpower are subject to approval by the Lessor.
6. No soft drinks, liquor or other intoxicating beverage of any kind shall be kept or sold by the Lessee or by any employee of the Lessee within the leased premises or upon the grounds of this park area. The only exceptions to this rule are the booths which have been approved to sell alcoholic beverages.
7. Only employees over the age of 16 are allowed to work in food trucks.
8. Lessor is expressly granted the right to restrain and forbid the sale of any product or drink by the Lessee, which, in the sole judgment of Lessor is deemed to be unwholesome or detrimental to health or contrary to the purpose of The Great Forest Park Balloon Race.
9. Lessee shall keep the space occupied pursuant hereto in sanitary and healthful condition by removing all refuse and placing it in the containers provided by the Park Sanitation Department. All empty packing cases, cans, trays and other containers shall be removed from truck and placed in the trash containers on Union.
10. Lessee is required to have at least one working fire extinguisher in the booth at all times.
11. Lessee shall furnish to Lessor a Certificate of Insurance as evidence that Lessee has ***Comprehensive General Liability Insurance. Listed as additional insured are: City of St Louis & Parks Department and its employees, The Great Forest Park Balloon Race Inc. and event staff, as well as ARCIS Golf and its agents, employees' officers and directors.***
12. Lessee shall indemnify and hold Lessor and its agents, employees, officers and directors harmless from and against any and all claims, demands, liabilities, losses, costs and expenses sustained by the Indemnitee as a result of any claim or cause of action directly or indirectly relating to or arising out of or in connection with the activities of Lessee at the Great Forest Park Balloon Race & Glow.
13. The booth shall not be used for any purpose prohibited by law.
14. No literature may be distributed by or on behalf of any political or religious groups or land or real estate developers.
15. No animals or pets shall be kept at any time in or about the booth premises.
16. Lessee shall load and unload merchandise from vehicles only as directed by ARCIS Golf event personnel during non-operating hours. All deliveries planned by Lessee must be relayed to Details in advance. Directions to the Park will be included in the confirmation packet.
17. Lessee shall be solely responsible and liable for the collection and payment of all sales taxes on all merchandise sold.
18. No Lessee shall use any type of motorized vehicle on the grounds during the public hours. This includes cars, trucks, and golf carts.
19. Lessee shall at all times be subject to and abide by all applicable rules and regulations as Forest Park may require.
20. This lease shall be governed by and construed in accordance with the laws of the State of Missouri.

Great Forest Park Balloon GLOW and/or RACE
Friday, September 19 & Saturday, September 20, 2025
(1 or 2 day event) Vendor Booth Application

Please Print

Company Name _____ Contact Person _____

Address _____ City _____ State _____ Zip Code _____

Telephone (____) _____ Email _____

Rental Fee _____ circle days: Friday _____ Saturday _____

Size of your Food Truck Length: _____ Width: _____

Is your truck approved by the City of St. Louis: _____

Electric is not provided

Proposed Menu Items and Prices (or attach a separate page)

Item	Price
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Menu items and prices are subject to the approval of The Great Forest Park Balloon Race.

Estimate the number of bags of ice that you will use: _____ (20 lb. bags @ \$5.00)

I/We agree to participate in the 2025 GFP Balloon Glow/Race as a Food Vendor. I understand that this is a cash sales event. I/We fully understand and agree to abide by the terms set forth in page 1 of the Vendor Lease Agreement.

Signed _____ Date _____
Vendor

Approved _____ Date _____

Please make a copy of this page only and return by August 1, 2025 to:
 Eileen Kroll, 5733 Greenton Way, St. Louis, MO 63128

- I agree to participate in the Great Forest Park Balloon Glow.
- I agree to participate in both the Great Forest Park Balloon Glow & Race.