

Great Forest Park Balloon Glow and/or Race ON-FIELD FOOD VENDOR OR ON-FIELD FOOD TRUCK

Event Date and Hours of Vendor Operation

Friday, September 19, 2025 4:30 p.m. – 10:00 p.m.

Saturday, September 20, 2025 12:00 p.m. – 6:00 p.m.

Vendors are required to be present during all hours of operation.

Vendor Lease Fees

Booth space will range as follows: 10 x 10 booth – \$1,800.00; Trailer space – \$1,800.00; 20 x 10 booth – \$2,400

Larger spaces than 20 x 10 are negotiated for pricing. All vendors will be required to have **clean** tent, trailers and carts and skirted tables. Vendors will provide their own signage. All vendor Menu's and pricing must be submitted and approved by **August 1, 2025**. **\$200.00 deposit** for each space along with a single **\$250 dollar security deposit** is due with your vendor application by **August 1, 2025**.

PLEASE MAKE CHECK PAYABLE TO "ARCIS GOLF".

Parking

One parking space permit per vendor will be provided. Parking will occur along Union Drive. Depending on the size a Vendor may be allowed to park a vehicle with back stock at booth location(s) or close to your booth(s). Vendor parking permits will be sent with confirmation materials.

Field Access, Trash Clean Up and Security Deposit

A map will be provided that shows the entry point and exit to the field. At no time can you bring a vehicle on or off Central field without an escort from the race. Areas where you can drive will be clearly marked. You must remove your trash each evening to the large trash dumpster located along Wells Drive. Do not put trash in the Park Department Cans as those are for Patrons. Union will be closed from Macklind to Faulkner. Entering or Exiting the field w/ out a Race team member and or failure to clean up your trash will result in forfeiture of your \$250 security deposit. Access Road will be on the Northeast end of the field at the corner of Faulkner & Union.

Sales

We strongly recommend that food and beverage be priced in even dollar increments. All profits are yours to keep. We ask that you price reasonably this is intended to be a family event. All prices must be submitted with menus and approved.

Beverages

NO BOTTLES (plastic or glass). Ice will be available at \$5.00 per 20 lb bag. **NO** Soda, Water, Beer, Liquor, Wine and Sports Drinks can be sold. You may sell lemonade, iced tea, and punch, but **NO PLASTIC or GLASS BOTTLES** allowed.

Terms of Lease and Application Information

Please review carefully the terms of the Vendor Lease Agreement. Provide the information requested on the final page, and **return pages 2 & 3 by August 1, 2025**. Your complete information on security, arrival, unloading and set-up procedures, certificate of insurance requirements, parking passes, etc. will be sent to you on the Labor Day weekend. **Lighting - you will need to provide lighting for the Balloon Glow for your area. No electric is provided. Water is provided – if you are going to need water- please let me know so we can make arrangements.**

NOTE: This contract is for a One day event, Glow Only or Two day event, Glow & Race.

The vendor fee includes either selection. The final balance is due NO LATER than Friday, August 29, 2025.

Final payment made by money order, cashier check, or cash must also be submitted on Friday, August 29, 2025. Personal/Business checks MUST be received NO LATER than Friday, August 29, 2025. Payments will NO longer be accepted on Friday, September 19, 2025 the night of the Glow.