

Great Forest Park Balloon Glow and/or Race

FOOD TRUCKS – STREET PARKING

Event Date and Hours of Vendor Operation

Friday, September 19, 2025 4:30 p.m. – 10:00 p.m.

Saturday, September 20, 2025 12:00 p.m. – 6:00 p.m.

Vendors are required to be present during all hours of operation.

Vendor Lease Fees (2 days)

Space will range as follows: (1) ONE Mobile Food truck. Food truck will be parked in the designated Food Truck area, on Macklind Dr or Union Dr at Emerson Central Fields.

Vendors will provide their own signage. All vendor Menu's and pricing must be submitted and approved by August 22, 2025. **\$750.00 Flat Fee, for ONE Mobile Food Truck, for Friday, September 19 (glow) and/or Saturday September 20 (Race), 2025, is due with your vendor application by August 1, 2025 to hold a spot. If a grill, smoker, BBQ pit, etc, separate from the Mobile Food Truck, is brought there is an additional \$500 fee per added space for each grill, smoker, BBQ pit, etc.**

PLEASE MAKE CHECK PAYABLE TO "ARCIS GOLF".

Parking

One parking space permit per vendor will be provided. Vendor parking permits will be sent with confirmation materials. Parking for non-food truck vehicles will be on Union Drive. The Food truck area will be on Macklind Drive and Union Drive. You will need to be in place by 4 pm.

Sales

We strongly recommend that food and beverage be priced in even dollar increments. All profits are yours to keep. We ask that you price reasonably this is intended to be a family event. All prices must be submitted with menus and approved.

Trash

At the end of the event please drop your trash in the roll offs positioned along Union Drive on the way to Faulkner.

Beverages

Ice will be available at \$5.00 per 20 lb bag. **NO** soda, water, alcohol or beer can be sold. There is a separate vendor that sells these drinks. We will have a beverage tent/table setup in the food truck area. You can sell lemonade, iced tea, and punch. **NO GLASS or PLASTIC BOTTLES!**

Terms of Lease and Application Information

Please review carefully the terms of the Vendor Lease Agreement. Provide the information requested on the final page and **return pages 2 & 3 by August 1, 2025.** Your complete information on security, arrival, unloading and set-up procedures, certificate of insurance requirements, parking passes, etc. will be sent to you as soon as it is available (around Labor Day weekend). The entry point for Food Trucks will be at Macklind Dr off of Wells Dr as the Race is on Emerson Central Fields.

Lights by night - you will need to provide lighting for the Balloon Glow for your area. No electric is provided.

Water is provided – if you are going to need water - please let me know so we can make arrangements to get it to you.

NOTE: This contract & fee is for Friday, September 19 and/or Saturday, September 20, 2025. The vendor fee is a flat \$750.00, for ONE Mobile Food Truck & an additional \$750 per space for a grill, smoker, BBQ pit, etc, for one day or both days. The very latest the total fee can be paid is by end of day Friday, September 5, 2025. Personal/Business checks MUST be received NO LATER than Friday, September 5, 2025.