

# Great Forest Park Balloon Glow and/or Race

## Event Date and Hours of Vendor Operation

Friday, September 17, 2021 4:30 p.m. – 10:00 p.m.

Saturday, September 18, 2021 11:00 a.m. – 6:00 p.m.

Vendors are required to be present during all hours of operation.

## Vendor Lease Fees (2 days)

Space will range as follows: (1) Mobile Food truck. Food truck will be parked in the designated Food Truck area, on Macklind at Central Fields.

Vendors will provide their own signage. All vendor Menu's and pricing must be submitted and approved by August 31, 2021. \$200.00 Fee for Friday, September 17 (glow only) or \$300 Fee for Friday, September 17 and Saturday, September 18, 2021 (glow and race) for each truck will be due with your vendor application by July 30, 2021. **PLEASE MAKE CHECK PAYABLE TO "ARCIS GOLF"**.

## Parking

One parking space permit per vendor will be provided. Vendor parking permits will be sent with confirmation materials. Parking for non - food truck vehicles will be on the Muny lot . The Food truck area will be on Macklind Drive . You will need to be in place by 4 pm. We have 12 spaces available for food trucks

## Sales

This is a **cash sale event**. We strongly recommend that food and beverage be priced in even dollar increments. All profits are yours to keep. We ask that you price reasonably this is intended to be a family event. All prices must be submitted with menus and approved.

## Trash

At the end of the event please drop your trash in the roll offs positioned along Union Drive on the way to Faulkner.

## Beverages

Ice will be available at \$3.50 per 20 lb bag. **NO** soda, water, lemonade, alcohol or beer can be sold, as a vendor has paid for this sponsorship. We will have a beverage tent/table setup in the food truck area. If interested in a beverage sponsorship please contact us.

## Terms of Lease and Application Information

Please review carefully the terms of the Vendor Lease Agreement. Provide the information requested on the final page, and **return pages 2 & 3 by July 30, 2021**. Your complete information on security, arrival, unloading and set-up procedures, certificate of insurance requirements, parking passes, etc. will be sent to you on Labor Day weekend. The entry point for Food Trucks will be at Union and Macklind as the Race is back on central field.

**Lights by night - you will need to provide lighting for the Balloon Glow for your area.  
No electric is provided.**

**Water is provided – if you are going to need water - please let me know so that I may place you close to the sources available.**

**NOTE: This contract is for a 1 day event, Glow only or 2 day event, Glow & Race. The vendor fees include 1 day or both days, depending on your selection. The balance is to be paid by end of business Friday, September 17, 2021. Final payment made by money order, cashier check, or cash may be submitted on Friday, September 17, 2021. Personal/Business checks MUST be received NO LATER than Friday, September 3, 2021.**